



RASHTRIYA SANSKRIT VIDYAPEETHA

(Deemed to be University established under section 3 of UGC Act, 1956)

TIRUPATI - 517 507 (A.P)

NOTICE INVITING TENDERS FOR RICE

Subject:- Procurement of Rice by RSVP, Tirupati-Reg.

It is decided to procure rice by Rashtriya Sanskrit Vidyapeetha, Tirupati through a Rate Contract finalized against the Open Tender for a period of One Year.

The Tender Document has been placed on our website www.rsvidyapeetha.ac.in

Interested persons/Suppliers in the field may download the Tender Document from our website referred above and send the Tender Document fee of Rs.1120/- by means of a Demand Draft drawn in favor of The Registrar, Rashtriya Sanskrit Vidyapeetha, payable at Tirupati, along with Annexure A. **If the DD for TDF is not enclosed to the Annexure A, the bid will be summarily rejected.** Tender document can be obtained in person from the Office of the Hostel, located in Garudachala Hostel, RSVP on payment of TDF as above during 09.00 a.m to 02.00 p.m. on any working day between Monday to Friday during 17-05-2018 to 25-5-2018.

Important dates for the tender are as under:

Sl.No	Particulars	Date and Time
1	Date of issue of tender document	17-05-2018
2	Period and time for Sale of Tender Document	Any working day during 17-05-2018 - 25-05-2018 between 09.00 a.m. to 02.00 p.m.
3	Due date and time for submission of Tenders	All working days on or before 04-06-2018 between 10.00 a.m. to 03.00 p.m. We observe five day week Monday - Friday.
4	Date and Time for opening of bids/ Tenders	03.30 p.m. on 04-06-2018
5	Date for commencement of the Rate Contract	01-07-2018


Warden / Registrar i/c



RASHTRIYA SANSKRIT VIDYAPEETHA
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TIRUPATI - 517 507 (A.P)

No. RSVT/Hostel/Rice/002/2018-19

Date:17.5.2018

Sub: R.S.Vidyapeetha Hostels – Maintenance of Messes – Supply of Rice –
Invitation for Tenders– Regarding.

Sir,

The R.S. Vidyapeetha Hostels are running Three Messes Viz., Srinivasa, Balaji and Padmavathi Mess and one Transit Hostel Mess (Guest House). Sealed Tenders are invited from the interested bidders in the field for Supply of SONA MASURI (18 months old) – Raw rice (not steam rice) for a period of one year w.e.f 1st July, 2018. The tenders should be submitted between 10.00 am to 03.00 pm on or before 4th June, 2018 on all working days. RSVP observes five day week (Monday to Friday). **The sealed Tenders will be opened at 03.30 pm on 4th June, 2018 in the presence of the bidders whose tenders are accepted for processing.**

TERMS AND CONDITIONS

1. Tender document can be downloaded from our website or obtained from the Office of the Hostel located in the Garudachala Hostel personally between 9.00 am to 2 pm on any working day during 17th May, 2018 to 25th May, 2018 on payment of Rs.1120/- by means of a DD drawn in favor of The Registrar, RSVP, Tirupati and obtain a Receipt from the Manager (Hostels & Guest House) which should be enclosed to the Annexure A (Tender). However, if it is certified by the Manager (Hostels & Guest House) with proof, the Tender can be considered.
2. The tender should be dropped in the Tender Box available in the Office of the Hostel located in the Garudachala Hostel personally between 10.00 am to 03.00 pm on or before 4th June, 2018 on all working days. RSVP observes five day week (Monday to Friday).

3. Tenders received after the due date and time will not be considered for processing.
4. Earnest Money Deposit of Rs.75,000/- shall be paid by means of a DD drawn in favor of Registrar, RSVP payable at Tirupati. This is a non-interest bearing deposit which will be returned to all the parties on or before 30th June, 2018.
Tenders received without EMD will be rejected.
5. Bidders can download the Tender Document from our website and enclose a DD for Rs.1120/- drawn in favor of Registrar, RSVP towards Tender Document Fee.
It is non-refundable. Tenders without TDF will be rejected out rightly.
6. Unsigned Tenders shall not be considered.
7. Tenders without proper seal on the Tender and sealed cover (s) will not be considered.
8. The bidder who is awarded with the Contract should supply the Rice at the hostels & Guest House at his own expenses and risk.
9. The bidder whose Tender is considered for finalising the Rate Contract should supply for a period of one year w.e.f 1st July, 2018 at the rate quoted.
10. Net weight only will be considered for payment.
11. Wastage and damage of the Rice should be replaced by the Contractor.
12. Warden has full rights to extend/cancel the Contract partially/fully with due justification.
13. Photo copies of Registration of the Firm, Pan card & GSTIN in the name of the shop are to be enclosed to the Tender, **Without which the Tender shall not be considered.**
14. The rice supplied should be pure, first quality and ready to use.
15. The Contractor should have a registered firm in and around Tirupati.

16. The Contract should not be sub-leased to anyone in any manner. Any complaints in this regard results in cancellation of the Contract.
17. Losses incurred by the Hostel due to non-supply, part-supply, late supply and supply of low quality items will be deducted from their monthly bills.
18. The Contractor should send the bills along with the rice indicating weight.
19. The Contractor should submit a consolidated bill on last day of every month. No part-payment or advance payment will be made under any circumstances. The payment will be made on or before 15th of the following month by NEFT/Cheque.
20. Income-tax @ 2% will be deducted from the payments if the bidder is a company/firm. If the bidder is an individual sole proprietor, income-tax @ 1% will be deducted and TDS Certificate will be issued by RSVP at the end of the financial year.
21. The bidders are advised to be conversant with the terms and conditions as stated above before accepting the Contract.
22. Considering this Contract as "**Contract for essential items**" RSVP reserves the right to enter into parallel contracts for the same item at the same rate. For this purpose counter offer will be issued to L2 etc by RSVP, if required.
23. **Fall Clause**:- In case, if the Contractor supplies the Rice as specified in this Contract at a lowest price to any other party, during the period of Contract, that lowest price will be applicable to this Contract also.
24. **Risk purchase**:- If the Contractor fails to supply the requisite quantity/quality of the rice, RSVP is at liberty to purchase rice from the local market to meet their requirements and claim the difference in price on higher side from the Contractor/deduct from the bills outstanding.
25. There should not be any correction/overwriting in the Tender. Corrections, if any, should be encircled in red ink and initialed by the bidder and **corrections without initials, results in rejection of bid.**

26. RSVP hostels provide Breakfast, lunch and dinner to 1300-1400 students daily. Whenever there is a vacation to the students on account of Dasara, Sankranthi and Summer holidays, the requirement will be reduced drastically/NIL. However, the Tenderer will be informed in advance about the vacation.
27. The price mentioned in the Contract is firm and fixed and no request for increase of price will be entertained during the period of the Contract.
28. The prices quoted by the bidder shall inclusive of all taxes and duties.
29. **"Bidder shall fill the price column alone"** in the format enclosed as Annexure A and affix the shop seal with signature and date and put in a cover and sealed. Bids without signature & seal, will be rejected out rightly. **No separate Tender is required.**
30. The bidder shall clearly super-scribe on the sealed cover as **"Tender for rice against Tender No.RSVT/Hostel/Rice/002/2018-19"**.
31. In case of any dispute between RSVP and the Contractor, the decision of the Warden, RSVP is final and binding on both the parties.
32. In case of any doubts please contact Mr.P.K.Phani Varma, Manager (Hostels & Guest House) - 07382651368 / Sri KV Sarma, Consultant(Fin & Admin) - 08137930333.


Warden/ Registrar i/c

ANNEXURE A

Tender For Rice against Tender No. RSVT/Hostel/Rice/002/2018-19
dated:17-05-2018.

Sl.No	Item Name	Brand	Unit	Price per KG Rs.
1	Rice	SONA MASURI (18 months old) - Raw rice (not steam rice)	KG	

Enclosures:

1. Firm Registration Certificate.
2. Pan Card.
3. GSTIN Registration.
4. DD No._____date_____ for Rs.1120/- towards TDF.(Non-refundable)
5. DD No._____date_____ for Rs.75,000/- towards EMD.(Refundable on or before 30-06-2018)

Seal :

Signature of the Bidder

Place:

Date: